



Introduction

The Fire Protection department is led by the Fire Protection Manager and is separated into three distinct functions as detailed below:

- Enforcement
- **Fire Engineering, Planning, Licensing, Petroleum and Explosives**
- Support

The purpose of this booklet is to provide contact details and responsibilities for the Fire Engineering, Planning, Licensing, Petroleum and Explosives Team.

This Team of nine specialist officers provide services for all of West Yorkshire. All correspondence relating to Fire Engineering, Planning, Licensing, Petroleum and Explosives should be sent to:

West Yorkshire Fire & Rescue Service
Fire Protection
Oakroyd Hall
Birkenshaw
Bradford
BD11 2DY

Tel No. 0113 3875738

E-mail: fire.safety@westyorksfire.gov.uk

Correspondence received via the above will be forwarded for the attention of the relevant officer(s).

Personal contact details for Team members and their area(s) of responsibility can be found in the following tables:

Team Members	
<p>Nigel Thompson Charlston QFSM, MCGI, GIFireE. Fire Engineering, Planning & Licensing manager. Tel No. 0113 3874397 Mob 07786 083982 E-mail: nigel.charlston@westyorksfire.gov.uk</p>	
Responsibilities – Head of the Fire Engineering, Planning, Licencing, Petroleum & Explosives Team	
Fire Engineering/Planning	
<p>James Gall Fire Engineering Supervisor Tel No. 0113 3875715 Mob 07827 321715 E-mail: james.gall@westyorksfire.gov.uk</p>	<p>Beckie Walton Fire Engineering Inspector Tel No. 0113 3875720 Mob 07827 321712 E-mail: beckie.walton@westyorksfire.gov.uk</p>
Responsibilities –consultation under the Building Regulations and on-going inspection of fire engineered and complex buildings, e.g. Shopping Centres, Sport Grounds, Hospitals	

Planning & Licencing	
<p>Terry Mortimer Planning licencing Inspector Tel No. 0113 3875718 Mob. 07760 992157 E-mail: terry.mortimer@westyorksfire.gov.uk</p>	<p>Alexander Hunt Planning/licencing Inspector (Part-time) Tel No. 0113 3875719 Mob 07789 723576 E-mail: Alexander.Hunt01@westyorksfire.gov.uk</p>
<p>Emma Hawthorn Planning/licencing Inspector (Part-Time) Tel No. 0113 3874353 Mob 07917 887031 E-mail: emma.hawthorn@westyorksfire.gov.uk</p>	<p>Shivdev Singh Planning Licencing Officer Tel No 0113 3875712 Mob 07786 543741 E-mail: shivdev.singh@westyorksfire.gov.uk</p>
Responsibilities – general consultation under the Building Regulations	
Business Support (Primary Authority)	
<p>Christopher Smith Business Support Supervisor Tel No. 0113 3875714 Mob. 07760 167944 E-mail chris.smith@westyorksfire.gov.uk</p>	<p>Dawn Matthewman Business Support Inspector Tel No. 0113 3875734 Mob 07552 283507 E-mail: Dawn.Matthewman@westyorksfire.gov.uk</p>
Responsibilities – Business Support & Primary Authorities	
Petroleum & Explosives (Fireworks)	
<p>Robert Nowak MIFSM MCM1 Petroleum/Explosives Supervisor Tel No. 0113 3875721 Mob 07795 642280 E-mail: robert.nowak@westyorksfire.gov.uk</p>	<p>Stephen Hatton GFireE Petroleum/Explosives Inspector Tel No. 0113 3875722 Mob 07770 642971 E-mail: stephen.hatton@westyorksfire.gov.uk</p>
Responsibilities – All licensing – Certification/licencing for petroleum and licencing for explosives	
Licensing Enquiries	
<p>Team Admin Tel No. 0113 3875738 Fax No. E-mail: fire.safety@westyorksfire.gov.uk</p>	
Responsibilities – All licensing and/or registration applications excluding petroleum and explosives	
False Alarm Reduction	
<p>Peter Huby Fire Alarm Reduction Officer Tel No. 0113 3875721 Mob 07825389520 E-Mail Peter.Huby@westyorksfire.gov.uk</p>	
Responsibilities – all notifications and distribution of work associated with automatic false alarms and unwanted fire signals	
The Housing Act 2004	
<p>Team Admin Tel No. 0113 3875738 Fax No. E-mail: fire.safety@westyorksfire.gov.uk</p>	
Responsibilities – All local authority consultations under the Housing Act 2004	

The Dangerous Substances (Notification and Marking of Sites) Regulations 1990
<p>Team Admin Tel No. 0113 3875738 Fax No E-mail: fire.safety@westyorksfire.gov.uk</p>
Responsibilities – All notifications under the regulations
Luminous Tube Signs
<p>Team Admin Tel No. 0113 3875738 Fax No. E-mail: fire.safety@westyorksfire.gov.uk</p>
Responsibilities – all notifications under Article 37 of the Fire Safety Order
Sports Grounds & Safety Advisory Groups (SAGs)
<p>Team Admin Tel No. 0113 3875738 Fax No. E-mail: fire.safety@westyorksfire.gov.uk</p>
Responsibilities – all Sports Ground liaison and Fire Protection advice for "large scale public event"