

Privacy Notice (How we use your information)

Committee Services

The West Yorkshire Fire and Rescue Authority is a statutory Local Authority with corporate status under the Local Government Act 1985. The Authority operates through a number of committees and has 22 Members appointed in accordance with a statutory formula by the five constituent authorities within West Yorkshire, i.e., Bradford, Calderdale, Kirklees, Leeds and Wakefield Councils.

The categories of information that we collect, process, hold and share include:

- name,
- date of birth,
- contact details,
- business/political affiliations,
- employment,
- bank details,
- training completed

Why we collect and hold this information

We use this personal data in order to:

- Provide you with the support you need to fulfil your duties as elected members to the Fire Authority
- Enable us to carry out specific functions for which we are responsible;
- Remunerate you for your services

The lawful basis on which we use this information

We collect and process information about you under Article 6(1)(e) for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Storing this information

We will hold the information about you securely, and for no longer than reasonably necessary to comply with statutory requirements.

Who we share this information with

We routinely share this information with:

- Local Authorities within West Yorkshire

Why we share this information

We share information on a statutory basis, to enable you to fulfil your duties as elected members to the Fire Authority.

We do not share personal information about you with anyone else without consent unless the law and our policies allow us to do so.

Your rights

You have the right to request:

- information about how your personal data is processed
- a copy of that personal data
- that anything inaccurate in your personal data is corrected immediately

You can also:

- raise an objection about how your personal data is processed
- request that your personal data is erased if there is no longer a justification for it
- ask that the processing of your personal data is restricted in certain circumstances

If you have any of these requests, please contact our Information Governance Team on 01274 682311 or email us directly on Information@westyorksfire.gov.uk

Further information

If you would like further information about how we manage your data, please visit [Your information \(privacy notice\) | West Yorkshire Fire and Rescue Service \(westyorksfire.gov.uk\)](#)

If you would like further information about this privacy notice, please contact: Committee Services, T: 01274 682311, E: committee.services@westyorksfire.gov.uk

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer: -

Martin McCarthy
Oakroyd Hall,
Bradford Road Birkenshaw,
West Yorkshire,
BD11 2DY
(T) 01274 682311
martin.mccarthy@westyorksfire.gov.uk

You can also complain to the ICO if you are unhappy with how we have used your data. You can contact the ICO via the contact us page <https://ico.org.uk/global/contact-us/> on their website, or by ringing 0303 123 1113.

Published 8 February 2023