



# Minutes

## Full Authority

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Date: 24 February 2022

Time: 10:30

Venue: Function Room, FSHQ

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Present: Councillors D O'Donovan (in the Chair), G Almas, C Anderson, C Burke, R Downes (via Microsoft Teams), D Hall, P Harrand, A Hutchison, J Illingworth, D Kirton, N Mohammed, S Nazir, M Pervaiz, S Press, K Renshaw, I Sanders, F Shaheen, J Sunderland, S Tulley and L Whitehouse

In Attendance: None

Apologies: Cllrs M Pollard and M Midgley

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### **47 Chair's announcements**

#### Member Development Session

As part of the Member development programme, 5 Councillors attended a session to observe RTC (Road Traffic Collision) training following the committee.

### **48 Admission of the public**

The meeting determined that there were no items which required the exclusion of the public and press.

### **49 Urgent items**

None

### **50 Declarations of interest**

There were no declarations of disclosable pecuniary interest in any matter under discussion at the meeting.

## **51 Minutes of meeting held on 17 December 2021**

### **RESOLVED**

That the Minutes of the last meeting held on 17 December 2021 be signed by the Chair as a correct record.

## **52 Matters arising**

None

## **53 Minutes of Committees held since 17 December 2021 and of other relevant Outside Bodies**

### **RESOLVED**

That the Minutes of Committees and other relevant outside bodies as circulated be received.

## **54 Calendar of meetings 2022 – 23**

The Chief Executive and Chief Fire Officer submitted a report which sought approval for the proposed programme of meetings for 2022 – 23.

### **RESOLVED**

That the programme of meetings 2022 – 2023 be approved as detailed at Annex A to these Minutes.

## **55 Performance Management report - 1 April to 31 December 2021**

Consideration was given to a report of the Director of Service Delivery which advised of the Authority's performance against key performance indicators for the period 1 April 2021 – 31 December 2021. Updated figures for the period to date were presented at the meeting. It was explained that the malicious false alarms performance figure was below target mainly due to one property in the Bradford District having a high number of instances.

Members were pleased to note that the number of attacks on Fire Fighters was greatly reduced for the current year and were assured that none of the attacks had resulted in hospital attendance.

### **RESOLVED**

That the report be noted.

## **56 Community Risk Management Plan 2022 – 2025**

Members considered a report submitted by the Director of Service Delivery presenting the draft Community Risk Management Plan for 2022 – 2025, which is to replace the Integrated Risk Management Plan 2019 – 2022. Members welcomed the name change and the main reasons for making the change were noted as; to ensure compliance with the National Framework, standardisation across all Fire Authorities and to move away from the negative implications of the IRMP held by some members of staff.

Members were invited to consider the content of the plan and approve a 10-week public consultation to start on 28th March 2022 and close on 30th May 2022. Members were advised that following the consultation period the final draft Community Risk Management Plan will be presented to Full Authority on 30<sup>th</sup> June 2022 for their consideration and approval.

Members were advised that the new holistic, public facing plan will be refreshed annually to ensure it remains current and will provide the community with details of WYFRS Strategic Priorities, Areas of Focus and Programme of Change. Within the Areas of Focus examples of the lessons learnt from the Covid19 pandemic were provided to members as the introduction of hybrid working contracts for some staff and the development of a process to triage self and well visits.

Members welcomed the robust plan and were assured that the consultation would include non-digital platforms and that work with community and voluntary groups would continue via focus groups held through the District Teams.

Members suggested that if the trial of the safe place initiative continued to be successful within the Bradford district it should be rolled out to all districts and also be extended to include dementia sufferers.

### **RESOLVED**

That the Draft CRMP be noted and the 10 week consultation period be approved.

## **57 Treasury Management Strategy**

The Chief Finance and Procurement Officer submitted a report which sought approval for the Treasury Management Strategy 2022 – 23.

Members sought and were given assurance that the Treasury Management Strategy complies with the CIPFA code of practice and that ethical investments were considered.

### **RESOLVED**

- a) That the investment strategy in section 2.3 and Appendix B be approved
- b) That the borrowing strategy outlined in section 2.2 be approved
- c) That the capital strategy outlined in section 2.1 be approved
- d) That the policy for provision of repayment of debt outlined in Appendix D be approved
- e) That the Treasury Management indicators in Appendix E be approved
- f) That the Capital Plan 2021/22 – 2025/26 at Appendix F be approved

## **58 Capital Investment Plan/Revenue Budget and Medium-Term Financial Plan**

Members considered a report of the Chief Finance and Procurement Officer which presented detail of the capital investment plan, revenue budget and medium-term financial plan and to set the council tax precept for 2022/23.

The report covered the following main issues;

- Five-year capital investment plan of £65.098m which includes expenditure of £16.878m in 2022/2023.
- Prudential Indicators
- Revenue budget for 2022/2023
- Medium Term Financial Plan
- Local Government Finance Settlement 2022/2023,
- Standstill budget,
- Forecast funding position
- Reserves strategy.

Members thanked the Chief Finance and Procurement Officer for such an in-depth detailed report. Members commented on the reduction in numbers of Fire Fighters since 2010 but noted the substantial change in the now complex role of a Fire Fighter.

Councillor O'Donovan proposed a precept increase of £5 for 2022/23. The proposal was seconded by Councillor Tulley.

Members voted on the proposal and the following results were recorded;

Councillors Almas, Burke, Hutchison, Illingworth, Mohammed, Nazir, O'Donovan, Pervaiz, Press, Renshaw, Shaheen, Sunderland, Tulley and Whitehouse voted for the increase

Councillors Anderson, Hall, Harrand, Kirton, Sanders abstained from the vote.

It was, therefore,

### **RESOLVED**

- a) That Members give approval to the Prudential Indicators in respect of:
  - i. the Capital financing Requirement as set out in paragraph 3.2;
  - ii. the level of External Debt also set out in paragraph 3.3;
  - iii. the Authorised limit for external debt as set out in paragraph 3.3;
  - iv. the Operational Boundary for external debt also set out in paragraph 3.3.
- b) That having considered the recommendations of the Chief Fire Officer/Chief Executive and the Chief Finance and Procurement Officer on service delivery and related budget requirements and, having taken account of the views of the consultees and, acting in accordance with the requirements of the Local Government Finance Act 1992 (as amended) ("the Act") and, having approved a capital expenditure programme for the financial year 2022/23 of £16.878m and,

having calculated its basic amount of council tax for the year by dividing its council tax requirement by its council tax bases, which the Authority notes have been determined by the District Councils, the figures are as follows for financial year 2022/23.

Authority	2022/23 Tax Base
Bradford	143,420.00
Calderdale	62,507.11
Kirklees	121,906.00
Leeds	235,758.00
Wakefield	104,633.00
<b>TOTAL</b>	<b>668,224.11</b>

- c) That the Authority calculates its council tax requirements under Sections 40 to 47 of the Act for Financial Year 2022/23 as the aggregate of the following:

The Authority calculates the aggregate of (A) as set out in Appendix B.

- £95,651,112 The expenditure the Authority estimates it will incur in the year in performing its functions and will charge to the revenue account for the year in accordance with proper practices.
- £0 The allowance as the Authority estimates will be appropriate for contingencies in relation to amounts to be charged or credited to the revenue account for the year in accordance with proper practice.
- £0 The financial reserves which the Authority estimates it will be appropriate to raise in year for meeting estimated future expenditure.
- £0 Financial reserves as are sufficient to meet so much of the amount estimated by the Authority to be a revenue account deficit for any earlier financial year as has not been provided for.

The Authority calculates the aggregate of (B) as set out in Appendix B

- £47,418,696 The income which it estimates that will accrue to it in the year and which it will credit to a revenue account for the year in accordance with proper practices other than income which it estimates will accrue to it in respect of any precept issued by it to be.
- £0 The amount of financial reserves which the Authority estimates

that it will use in order to provide for the items mentioned.

#### Council Tax Requirement

- £48,232,416 The aggregate calculated under subsection 42a(2) (aggregate of A) of the Act exceeds the amount calculated under subsection 42a(3) (aggregate of B) which is calculated to be the council tax requirement for the year.

#### Basic amount of council tax

- £72.18 The Authority calculates its basic amount of council tax by dividing the council tax requirement by the council tax base. The council tax requirement is £48,232,410 and the council tax base is 668,224.11 which is equal to £72.18 at band D. This calculation meets the requirement under S42B of the Act.

d) That the Authority calculates the Council Tax sums pursuant to Section 47 of the Act as follows:

Band A	£48.12
Band B	£56.14
Band C	£64.16
Band D	£72.18
Band E	£88.22
Band F	£104.26
Band G	£120.30
Band H	£144.36

e) That the Authority calculates the resultant precept amounts payable by each constituent District Council pursuant to Section 48 of the Act as follows:

District	Precept
Bradford	£10,352,054
Calderdale	£4,511,763
Kirklees	£8,799,174
Leeds	£17,017,010
Wakefield	£7,552,409
<b>TOTAL</b>	<b>£48,232,410</b>

And,

- f) That the precept for each constituent District Council, as calculated and set out above, be issued to them pursuant to Section 40 of the Act.

### **59 Statement of Assurance 2020 – 21**

The Director of Service Support submitted a report which sought Members' approval for the annual Statement of Assurance 2020 – 21 as a valid assessment of West Yorkshire Fire and Rescue Authority's performance.

The Statement, a requirement of the revised National Framework, was statutorily required to be signed off and published in the current financial year.

The Chair thanked the Director of Service Support for an excellent report and was pleased to note the well assured service.

#### **RESOLVED**

That the West Yorkshire Fire and Rescue Authority Statement of Assurance 2020 - 21 be signed and approved for publication.

### **60 Pay Policy Statement 2022 – 23**

The Chief Employment Services Officer submitted a report which had been produced in accordance with the provisions of the Localism Act 2011 and which sought approval for the Authority's Pay Policy Statement 2022 – 23.

#### **RESOLVED**

That the Pay Policy Statement 2022 – 23 be approved.

Chair



**WEST YORKSHIRE FIRE AND RESCUE AUTHORITY  
PROGRAMME OF MEETINGS 2022 / 2023**

<b>FRIDAY 10.30AM HUMAN RESOURCES COMMITTEE</b>	<b>FRIDAY 12:00 LOCAL PENSION BOARD (UPON THE RISING OF THE HR COMMITTEE)</b>	<b>FRIDAY 10.30AM FINANCE &amp; RESOURCES COMMITTEE</b>	<b>FRIDAY 10.30 AM AUDIT COMMITTEE</b>	<b>FRIDAY 10.30AM COMMUNITY SAFETY COMMITTEE</b>	<b>FRIDAY 10.30AM AUTHORITY</b>
8 July 2022	8 July 2022	15 July 2022	29 July 2022	22 July 2022	23 September 2022
7 October 2022	-	14 October 2022	21 October 2022 25 November 2022	28 October 2022	16 December 2022
20 January 2023	20 January 2023	3 February 2023	27 January 2023	13 January 2023	24 February 2023
24 March 2023	-	14 April 2023	21 April 2023	28 April 2023	29 June 2023 (Thursday) AGM