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West Yorkshire Fire and Rescue Service Collaboration Update

Executive Committee

Date: 19 November 2020

Agenda Item:

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Submitted By: Director of Service Support

Purpose	To update the Executive Committee on current work
Recommendations	That the Executive Committee is sighted on and takes note of contents within this paper.
Summary	<p>On the 3rd July 2020 the Tri-Service Collaboration Executive Board convened to agree the areas to be scoped for future collaboration opportunities.</p> <p>The Board identified six workstreams which have been initiated as projects, these are detailed within this paper.</p>

Local Government (Access to information) Act 1972

Exemption Category: N/A

Contact Officer: WYFRS Collaboration Programme Lead Officer

Background papers open to inspection: N/A

Annexes: N/A

1 Introduction

The Tri-Service Collaboration Steering Group (TSCSG) carried out a number of scoping exercises to identify functional areas of the three organisations which may offer new opportunities to collaborate.

On the 3rd July 2020 the TSCSG presented their recommendations to the TSCEB. The TSCEB agreed six future workstreams for the TSCSG.

The workstreams which form the programme are:

- Occupational Health
- Health and Safety Teams
- Shared Estates
- Multi-Discipline Staff
- Shared Training and Training Facilities
- Fleet management and Workshops

2 Programme Delivery

On the 24th July 2020 an extraordinary Steering Group meeting was held in order to initiate the workstreams which had been agreed at the 3rd July TSCEB meeting.

The meeting approved the project approach and the initial project documents. The respective department head in each organisation would form a project group within each workstream, with one appointed as the project lead. Each organisation is leading on two projects; WYFRS is leading on:

- Fleet Management & Workshops – Glynn Richardson
- Health & Safety – Mark Dixon

The programme will be delivered in phases; Phase one began on the 24th July with the End of Phase Report to be submitted to the TSCEB on the 14th January 2021.

A report will be produced for the WYFRS Executive Committee prior to the TSCEB in January for oversight and approval of the six papers.

Phase One

The initial phase is a high-level comparison across the three services which will consider areas including:

- Fixed costs
- Overview of Roles, Responsibilities and Objectives (departmental and individual)
- IT systems employed

- Employee functions
- Systems and work currently in place and ongoing
- Dependencies
- Risks

This initial comparison will help to identify any potential areas for collaboration, including the benefits and risks expected with collaboration in those areas. These opportunities will be presented to the TSCEB to agree the options for further scoping and progression.

Phase Two

The projects will work to further scope and progress the potential collaboration opportunities agreed by the TSCEB. This work will look in greater detail to support decision making when determining the final options for collaboration (Phase Three).

Data considered will include:

- Exploring common areas of risk, current work streams and their effectiveness
- Benchmarking to identify best practice
- Strengths and weaknesses within each service
- Detailed analysis of Roles, Responsibilities and Objectives (departmental and individual)
- Identifying the pros and cons of current systems and work streams
- Demand Need Analysis
- Estate costs – lighting/heating/rental/operating costs
- IT- licence costs/ renewal dates/compatibility
- Employee costs – senior leadership / Consultants / admin / case managers / agency staff
- In-direct benefits and impacts

Phase Three

Using the information and data gathered within Phase Two, the project team will present a range of options for collaboration. This options paper will be presented to the TSCEB for consideration/approval.

Phase Four

If approval is given to any of the collaboration opportunities presented, Phase Four will progress these as implementation projects.

Phase Five

On completion of the implementation, Phase Five will be a review of the process and implementation.

3 Public Health England

We have recently welcomed two representatives from Public Health England (PHE) into the Tri-Service Steering Group. Their inclusion is an opportunity for the emergency services to work in partnership with PHE to bring in a public health approach at an early stage of planning; seeking opportunities to support people of all ages, including our own workforce, to encourage changes in behaviour, reduce risk factors and promote protective factors that have a positive effect on the health and wellbeing of individuals, communities and populations.

There are also additional opportunities such as contributing to improving environmental, economic, social and sustainable development which can be achieved by embedding a broader public health approach in all aspects of strategic planning, delivery and working with and in communities.

These six work plans are the starting point for embedding a public health approach and developing collaborative working.

4 COVID-19

The COVID-19 pandemic continues to affect each of the organisations, particularly our partner agency Yorkshire Ambulance Service. In the initial stages the situation caused some delays to the progress of the workstreams but we have changed our processes and ways of working to ensure that as a team we are “COVID safe”. The majority of meetings are held virtually to ensure minimal disruption and risk.

5 Financial Implications

There are no direct financial implications attributed to this report.

All collaboration options or reviews will be subject to financial impact assessments.

6 Human Resource and Diversity Implications

At this time there are no direct human resource and diversity implications.

All collaboration options or reviews will be subject to equality, diversity, and inclusion impact assessments.

7 Health, Safety and Wellbeing Implications

At this time there are no direct Health and Safety implications.

All collaboration options or reviews will be subject to assessments regarding the health, safety and wellbeing implications.

8 Environmental Implications

At this time there are no direct environmental impact implications.

All collaboration options or reviews will be subject to environmental impact assessments.

9 Your Fire and Rescue Service Priorities

The Integrated Risk Management Plan is critical to the delivery of our ambition of “Making West Yorkshire Safer”. These proposals will help achieve our priorities of:

- Reduce the risks to the communities of West Yorkshire
- Continue to develop ways of working which improve the safety & effectiveness of our firefighters

- Work efficiently to provide value for money and make the best use of reserves to provide an effective service
- Be innovative and work smarter throughout the service
- Invest in information and communication technology, digital and data, to deliver our service in smarter ways
- Continue working towards delivering a more inclusive workforce, which reflects and serves the needs of the diverse communities of West Yorkshire
- Actively look for opportunities to implement learning from the Grenfell Inquiry to improve how we respond to high rise emergencies and other foreseeable risks
- Promote environmentally friendly ways of working, reduce waste and raise awareness among staff to both fight climate change and respond more effectively to incidents driven by extreme weather events
- Support, develop and enable our people to be at their best
- Use the HMICFRS assessment of 'Good' in all areas as a foundation to implement our improvement action plan with the aim of delivering

10 Conclusions

The programme will continue to oversee the six project areas throughout the Phases.

Updates and opportunities for collaboration which are identified will be presented to the Executive Committee to approve the further research, development or for decision, this will be done prior to Tri-Service Executive Board.