



Minutes

Executive Committee

Date: 25 February 2021

Time: 12.30 pm

Venue: Microsoft Teams

Present: Councillors D O'Donovan (in the chair), P Harrand, K Renshaw, J Sunderland, A Tait and S Tulley.

In Attendance: None.

Apologies: None

24 Minutes of the last meeting

RESOLVED

That, subject to the removal of the inference in Minute no.19 that approval was to be sought at this meeting with regard to the Tri-service collaborative workstreams (Min no. 29 refers), the Minutes of the last meeting held on 19 November 2020 be signed by the Chair as a correct record.

25 Matters arising

None.

26 Urgent items

None.

27 Admission of the public

RESOLVED

That the public and press be excluded from the meeting during consideration of the items of business specified below as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information of the descriptions specified.

AGENDA ITEM NO.	TITLE OF REPORT	MINUTE NUMBER	Description of exempt information by reference to the paragraph number in Schedule 12a of the Local Government Act 1972.
E08	Service Level Agreement for WYFRA Monitoring Officer	31	Paragraphs 1 and 3 – information relating to an individual and financial or business affairs
E09	Update on the Sale of WY1 Registration Number Plate	32	Paragraph 3 - Financial or Business Affairs.

28 Declarations of interest

There were no declarations of disclosable pecuniary interest made in any matter under consideration at the meeting.

29 Tri-Service Collaboration Update

The Director of Service Support presented a report to update Members on the work undertaken to date with phase one of the tri-service collaboration project and to provide information on the scoping exercise for phase two prior to the next meeting of the Tri-Service Collaboration Executive Board (TSCEB) scheduled for 22 April 2021.

The TSCEB had identified six workstreams as follows with each workstream being divided into five phases;

- Occupational Health
- Health and Safety teams
- Shared estates
- Multi-disciplinary staff
- Shared training and training facilities
- Fleet management and workshops

It was reported that West Yorkshire Fire and Rescue Service were leading on the following projects;

- Fleet Management and Workshops
- Health and Safety

In response to a Member query it was reported that the timeframe for final delivery of any collaborative projects would be reported back to this Committee following the April meeting of the TSCEB and that examples of the type of opportunities being considered included procurement contracts, telematics, specialist equipment and shared training facilities.

RESOLVED

That the report be noted.

30 Property review and team restructure

Consideration was given to a report of the Director of Service Support which sought approval for a restructure of the Property Management Unit (PMU).

It was reported that an independent review of the PMU had been undertaken with a view to ensuring the structure remained fit for purpose whilst making improvements to its efficiency and effectiveness.

Members were advised that the review had identified a change to roles and responsibilities within the Unit together with a requirement to appoint three temporary fixed-term posts to assist with the implementation of the ambitious five-year capital plan at a total annual cost of £153,502 (Grades 12, 10 and 7).

The proposed restructure would require a budget growth of £19,878 which had been included within the 2021 / 22 revenue budget proposals. Any redundancy costs would be met from within existing budgetary provision.

RESOLVED

- a) That the findings and recommendations in the fundamental review of the Property Management Unit (PMU) be noted;
- b) That approval be given to the addition of a new Technical Officer post and revisions to the structure of the PMU as detailed in the report now submitted, and
- c) That the appointment of three fixed-term project officers be approved for up to three years.

31 Service Level Agreement for West Yorkshire Fire and Rescue Authority's Monitoring Officer

(This item was considered exempt information under Schedule 12A (1 and 3) of the Local Government Act 1972 – relating to an individual and financial or business affairs)

The Chief Executive and Chief Fire Officer presented a report which sought approval for the signing of a Service Level Agreement with Calderdale BC as detailed in the report now submitted for the provision of Monitoring Officer services to the Authority.

RESOLVED

That approval be given for the Chief Executive and Chief Fire Officer to sign the Service Level Agreement with Calderdale BC relating to the provision of Monitoring Officer services to the West Yorkshire Fire and Rescue Authority.

32 Update on the Sale of WY1 Registration Number Plate

(This item was considered exempt information under Schedule 12A (3) of the Local Government Act 1972 – financial or business affairs)

The Director of Service Support presented a report to update Members on the progress made with the sale of the registration plate WY1.

Members were advised that the monies received would be ring-fenced to fund a lasting memorial at Fire Headquarters to those firefighters who lost their lives in the line of duty across West Yorkshire

RESOLVED

- a) That the report be noted; and
- b) That approval be given to the sale of the WY1 registration number plate in the sum of £85,000 as detailed in the report now submitted.

Chair