



Minutes

Full Authority

Date: 27 April 2015

Time: 9.00 a.m.

Venue: Fire and Rescue Service Headquarters, Birkenshaw

Present: Councillor J Hughes (in the chair), Austin, Burke, Dodds, Grahame, Harrand, Holmes, Hussain, Middleton, Pillai, Pryor, Renshaw, Smith, Stubley, Taylor, Townsley and Wallis

In Attendance: None

Apologies: Councillors J Cummins and G Wilkinson

80 Minutes of meeting held on 20 February 2015

RESOLVED

That the Minutes of the last meeting held on 20 February 2015 be signed by the Chair as a correct record.

81 Admission of the public

RESOLVED

That the public and press be excluded from the meeting during consideration of the item of business specified below as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item, there would be disclosure to them of exempt information of the description specified;

AGENDA ITEM NO.	TITLE OF REPORT	MINUTE NUMBER	Description of exempt information by reference to the paragraph number(s) in Schedule 12A to the Local Government Act 1972
E6	Fundamental Review – Management Board	84	Paragraph 1 – relating to an individual

82 Urgent item – Minutes of the Executive Committee held on 20 April 2015

RESOLVED

That the Minutes of the Executive Committee at a meeting held on 20 April 2015 be received.

[The Chair had agreed to the inclusion of the Minutes as an urgent item on the grounds that they provided background information to the report to be considered at agenda item E6 Fundamental Review – Management Board (Min no. 84 refers)]

83 Declarations of interest

There were no declarations of disclosable pecuniary interest made in any matter under discussion at the meeting.

84 Fundamental Review – Management Board

(This item was considered as exempt information under Schedule 12A (1) of the Local Government Act 1972 – relating to an individual)

Consideration was given to a report of the Chief Executive and Chief Fire Officer which presented recommendations from the Executive Committee with regard to the structure / composition and associated revised / new roles and responsibilities of Management Board.

The planned departure of the Chief Fire Officer and the Deputy Chief Fire Officer at the end of 2015 had presented the opportunity to address extant legacy actions associated with the Fundamental Review undertaken in 2011 / 12 and details of the preferred option were included in the report now submitted.

Members of the Executive Committee had considered a number of alternative structures for re-organisation of the Authority's Management Board since 2012 – the latest and preferred option, from a meeting held on 20 April 2015, was proposed as a recommendation for approval by the Full Authority and comprised the following;

Chief Executive / Chief Fire Officer	(operational)
Director of Service Delivery / Deputy Chief Fire Officer	(operational)
Director of Service Support / Assistant Chief Fire Officer	(operational)
Chief Legal and Governance Officer	(non-operational)
Chief Finance and Procurement Officer	(non-operational)
Chief Employment Services Officer	(non-operational)

It was reported that the proposals represented the best option for both effective command resilience and managerial capacity and would reduce the current cost of senior management by £42k – a total of £153k (16.7%) will have been saved in Principal Officer costs since the start of the review in 2012.

Detailed and revised job descriptions for the operational Board members together with the proposed new post of Chief Employment Services Officer were attached as annexes to the report now submitted.

RESOLVED

- a) That approval be given to the new Management Board structure and associated references to commence no later than 1 January 2016;
- b) That approval be given to the remuneration levels of the new / revised positions;
- c) That the corporate role of Director of Service Delivery be extended to include the current Deputy Chief Fire Officer strategic development and brigade management responsibilities at the higher salary level with revised command designation as Deputy Chief Fire Officer;
- d) That approval be given to the relevant advertisements and the recruitment and selection processes and timetable as detailed in the report now submitted;
- e) That the Fire Authority be advised of the relevant appointments at its meeting on 11 September 2015; and
- f) That the Chief Executive and Chief Fire Officer and the Chief Legal and Governance Officer be authorised to make all necessary arrangements leading up to the implementation of the approved Management Board structure.

Chair