

WEST YORKSHIRE FIRE AND RESCUE AUTHORITY	AUTHORITY	21 December 2007	ITEM NO
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REPORT OF: THE DIRECTOR OF CORPORATE RESOURCES

PURPOSE OF REPORT: TO RECOMMEND VARIATIONS TO THE CONSTITUTION: PART 4 – CONTRACT STANDING ORDERS

RECOMMENDATION: THAT PART 4 – CONTRACT STANDING ORDERS BE AMENDED TO INCLUDE APPROVAL FOR THE USE OF THE UK OFFICE OF GOVERNMENT COMMERCE’S CATALIST SYSTEM FOR PROCUREMENT PURPOSES.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT DETAILS

EXEMPTION CATEGORY: NIL

ACCESS CONTACT OFFICER: M G BARNES
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**BACKGROUND PAPERS
OPEN TO INSPECTION:** THE CONSTITUTION

1 BACKGROUND

- 1.1 Consideration was given two reports at the 18 October 2007 meeting of the Finance and Resources Committee which sought approval for an exception to the Authority's Rules relating to Contracts for the procurement of goods and services in respect of the existing SAP database system and the integrated Command and Control system.
- 1.2 Approval was given at that meeting for the use of the UK Office of Government Commerce's Catalist system in both instances. The Catalist system involved the use of a set of pre-tendered framework contracts from a range suppliers. The use of the OGC process would speed up the procurement process as, under normal circumstances, standard public advertisements and invitations to tender require a minimum of ten weeks' bidding process.
- 1.3 It was resolved at that meeting that the full Authority be recommended to approve an addition to Contract Standing Order 4 (exceptions to ordinary contract award procedures) as follows;

“(i) the procurement of goods and services where the relevant service Director has approved the use of UK Office of Government Commerce Procurement services / framework agreements which are compliant with UK / European procurement regulations”.

2. RECOMMENDATION

- 2.1 It is recommended that the Authority determine whether to amend the Contract Standing Orders in line with the recommendation at 1.3 above.