

<b>WYFRA</b>	<b>PERSONNEL &amp; TRAINING COMMITTEE</b>	<b>28 September 2007</b>	<b>ITEM No</b>
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**REPORT OF:                    DIRECTOR OF HUMAN RESOURCES**

**PURPOSE OF REPORT: TO PROVIDE MEMBERS WITH AN UPDATE ON  
HEALTH & SAFETY PERFORMANCE & WORK  
PRIORITIES**

**RECOMMENDATION:    1.    MEMBERS TO APPROVE THE CORPORATE  
HEALTH & SAFETY OBJECTIVES, WORK PRIORITIES  
& RECCOMENDATIONS CONTAINED WITHIN THE BI-  
ANNUAL REPORT**

**2.    MEMBERS TO NOTE THE HEALTH & SAFETY  
PERFORMANCE OF THE AUTHORITY**

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**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT DETAILS**

**Exemption Category:    NONE**

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**Background Papers:        NONE**

## **1. BACKGROUND**

- 1.1 In accordance with the Management of Health & Safety at Work Regulations 1999, the Authority is required to have systems in place to manage health & safety, including the effective planning, organisation, control, monitoring and review, in which the Authority must play an active role. The arrangements in place to discharge this duty are detailed in sections 1 & 2 of the Corporate Health & Safety Policy.
- 1.2 It is also a requirement of the HSE's Health & Safety Guidance Note (HSG65), on which the Authority has based its safety systems, that arrangements and performance are reviewed on a regular basis and revised as necessary.
- 1.3 It is also a requirement of good governance that the Authority be able to demonstrate its involvement at a corporate level in the setting/approval of priorities and the monitoring of health & safety performance.

## **2. INFORMATION**

- 2.1 In December 2005, the Authority approved the revision of Sections 1 & 2 of the Corporate Health & Safety Policy. This sets out the organisations values and beliefs in relation to health & safety but also details the arrangements and responsibilities which are in place to manage health & safety.
- 2.2 Included within this paper was a request for approval of submission to the Authority of a bi-annual Corporate Health & Safety Report. The purpose of which was to:
  - a) Sets/approve the strategic direction of health & safety management within the Authority; and
  - b) Regularly update members regarding performance and progress against corporate health & safety objectives produced by the Occupational Health & Safety Unit (OHSU).

## **3. FINANCIAL IMPLICATIONS**

- 3.1 There are no financial implications associated with this report.

## **4. EQUALITY & FAIRNESS ISSUES**

- 4.1 There are no equality & fairness issues associated with this report.

## **5. CONCLUSION**

- 5.1 As well as being a legal requirement, it is also good governance practice that the Authority is involved in the setting/approval of the strategic direction of health & safety and performance managing such.
- 5.2 Submission of this report will allow the Authority to play an active role in shaping the health & safety agenda and performance managing it.

## **6. RECOMMENDATIONS**

- 6.1 Members approve the corporate health & safety objectives, work priorities & recommendations contained in the bi-annual report.
- 6.2 Members to note the health & safety performance of the Authority